

LITTLE WEIGHTON VILLAGE HALL CHARITABLE TRUST
Charity Reference Number 523266

Minutes of a Meeting of the Committee of Little Weighton Village Hall
held on TUESDAY, 24 May 2022 at 7.00 pm

Present: Mrs P Campbell (Secretary, Acting Chair), Mrs P Davison, Mrs S Spinks, Mrs S Copestake, Mrs L Hall, Mrs Sue Jackson

	Action
1. Apologies for Absence: Mr R Mann (Treasurer), Mrs B Fowler, Mrs A Ringrose	Noted
2. Minutes of Previous Meeting held on 16.3.22:	Agreed
3. Matters Arising:	
3.1 Mrs Catteralls' on line fundraising account. Agreed to abandon the remains of this account in the sum of approx. £300 as we have no access to Paypal.	SS will email relative of Mrs C in Australia as one last attempt to locate/access funds
3.2 Wifi – (a) Monthly Bill	RM not in attendance – refer to next meeting
(b) Grant	PD has received the grant of £250 and this has been sent to RM
3.3 Microphone	SJ to look into this – clip on microphone would be best
3.4 Replacing some windows in the main hall	For next meeting in absence of R Mann
3.5 New organiser required to run 200 Club Organiser resigning on 31 August. SS and PC may know people who might be interested in taking on the role.	SS and PC to contact those who they think may be interested to see if we can progress this further.
3.6 Lease	For next meeting in absence of R Mann
3.7 Covid Risk Assessment	PC to look at this.
3.8 Feedback from First Aid Awareness Training Course 20.4.22 General opinion that this had been most successful. Approx 10 people attended.	PC to send letter of thanks. SS to consider for a date next year.
3.9 Feedback from Introduction to IT Course General opinion again very successful. Approx 10 people attended. It was felt that another course would be a good idea – perhaps from September. This would be free if 10 people attend for a 10 week course.	PC to contact to ascertain availability.

<p>3.10 Feedback from ERVH Conference</p> <p>LH and SC attended the above conference on Friday 13 May.</p> <p>Both had found the conference very informative and it had raised a few points to be taken further.</p> <p>PC very kindly circulated an email from the conference organisers to all members of the committee detailing the main points and with Powerpoint presentations attached.</p> <p>The main points to be raised with the committee were:</p> <p>Is the Constitution up to date with the Charity Commission? Is the charity a Charitable Incorporated Organisation as this can limit the amount of liability of the trustees? Is the village hall sufficiently insured for buildings/contents? Has the village hall had a valuation for insurance purposes from an RICS qualified surveyor? Is the village hall registered with ERYC as a food business?</p>	<p>To refer to next meeting in absence of R Mann</p> <p>PC to look into this</p>
<p>3.11 Secretarial Duties</p>	<p>LH has volunteered to take minutes at this and future meetings. PC to continue to prepare the agendas.</p>
<p>4. Treasurer's Report</p>	<p>To refer to next meeting in the absence of R Mann</p>
<p>5. Booking Secretary's Report</p> <p>Sewing class going well but has now finished for the summer. Will restart in September.</p> <p>Art class is well attended.</p> <p>Baby Massage has finished due to not enough interest.</p> <p>At the present time there are 3 Art Classes and the Choir using the hall.</p> <p>It was felt that the hall needs to be advertised to attract more bookings and it was agreed that a banner should be purchased to hang at the front of the property 'Hall available to Hire from £12 per session – website address and phone number'</p> <p>Some comments had been made regarding parking for the classes in the car park at the rear of the site. It was agreed to purchase a sign reading 'Private Car Park for Village Hall Users Only'.</p>	<p>SJ to liaise with PD to organise purchase of banner</p> <p>PD to purchase signage - Private Car Park for Hall Users Only.</p>
<p>6. Jubilee Arrangements</p> <p>It was agreed that the decorations for the interior and exterior of the hall would be put up on Monday.</p>	<p>PC, SS and SC to meet at hall 1.00 p.m. on Monday</p> <p>PC to thank Ivan and Andy for the bunting they have put up.</p>

<p>V Bastiman/A Carmicheal to man the cake stall at playing fields. To set up at 10.30 a.m. on Saturday morning and be there from 12.30 to receive and set up cakes.</p> <p>Judging of Fancy Dress/Best Crown</p> <p>Prizes for winners a £10 voucher from Post Office each</p> <p>SS will contact Tanith Wilson on Facebook to confirm arrangements for her stall.</p> <p>If the weather is bad on the day the judging will take place at the Village Hall.</p>	<p>PD has asked VB to put on Facebook asking for cakes.</p> <p>Sheila will set up tables with cloths.</p> <p>PC will ask Karen Mann to judge.</p> <p>PC to ask R Mann to purchase.</p>
<p>7. Future Events</p>	
<p>7.1 Suggestion from Laura Douse re musical evening</p>	<p>Yes – Room Hire plus cost of stage erection.</p>
<p>7.2 Suggestion of Wellman’s day</p>	<p>On hold at the present time.</p>
<p>7.3 Winter talks</p>	<p>Sept, Oct and Nov booked.</p>
<p>8. Maintenance</p> <p>A new bracket has been put up for hanging basket.</p> <p>The curtain rail has been fixed on the door.</p> <p>The hall will need internal painting at some point in the future</p>	
<p>9. Any other business</p> <p>SJ has a member of the choir who is raising funds to attend the 25th World Scout Jamboree in South Korea in August 2023. SJ asked the committee if the choir could have the hall free of charge for one night in December to raise funds.</p>	<p>Agreed by committee</p>
<p>10. Date of next meeting:</p>	<p>Tuesday 16 August 2022</p>