

LITTLE WEIGHTON VILLAGE HALL CHARITABLE TRUST
Charity Reference Number 523266

Minutes of a Meeting of the Committee of Little Weighton Village Hall
held on TUESDAY 23 MAY 2023 at 7.00 pm

Present: Mrs P Campbell (Secretary), Mrs S Spinks (Chair), Mrs P Davison, Mrs S Copestake, Mrs L Hall, Mrs A Ringrose, Mr G Brackenbury, Mrs K Brackenbury, Mrs S Connor

	Action
<p>1. Apologies for Absence: Mr R Mann</p> <p>Chair welcomed Kathy and Grahame Brackenbury as guests to the meeting.</p>	Noted
2. Minutes of Previous Meeting held on 27 March 2023:	Noted, agreed and signed by Chairman
3. Matters Arising:	
3.1 Microphone RM away on holiday	RM to provide update at next meeting.
3.2 First Aid Awareness Course Date reorganised for 22 May – 10 People attended at £3 each.	Noted
3.3 Introduction to IT Course PC has not heard anything from the organiser.	PC waiting to hear from organiser when he had funding available.
<p>3.4 Flag Pole</p> <p>SS had a meeting on site with HighFlyers based in Hull. The only place suitable would be on the corner of the wall next to the Village Hall sign. SS received a quote to install 1 5mt flag pole glass fibre, wall mounted wall bracket etc £750 plus £150 = £900. There would also be the cost of the flags. These would be purchased from the Beryl Catterall £1,000 legacy.</p> <p>A discussion took place and after taking all factors into consideration it was decided not to go ahead with this project.</p> <p>S Connor suggested perhaps a clock could be bought from this legacy. A further discussion took place and the cost of a chair with arm rests will be looked into.</p> <p>Sheila Copestake suggested a commemorative plaque for the mangers from Terry's Ware £3,000 legacy.</p>	<p>Noted.</p> <p>Members to look at various prices for a high backed chair with arm rests for the next meeting.</p> <p>PD to arrange to purchase a plaque.</p>

<p>Wording to read “Planting enabled by Terry Ware’s kind bequest to the Village Hall”</p>	
<p>3.5 Brochure Inserts</p> <p>PC has distributed brochures to the Post Office and Croft Park Cafe with holders, also emailed U3A organisations in the local area.</p> <p>PD suggested that when printed members could take a few each to distribute. Bev/Cott/Market Weighton/Swandland Libraries, U3As, Little Weighton school</p>	<p>LH School AR Cottingham Library PC U3A, Swanland Library Kath Mobile Library SS MW Library SC Beverley Tourist Information PD Miresbeck Nursery</p>
<p>3.6 Solar Panels</p> <p>PD has looked into the possibility of solar panels for the Village Hall but unfortunately these would not be viable.</p>	<p>Noted</p>
<p>3.7 Website</p> <p>LH has had a meeting with the website providers and has some notes provided by them for guidance. She has updated the website with the Village Hall minutes and is prepared to keep the website up to date with any information submitted.</p> <p>The notes from the website provider were also forwarded to RM for his information.</p>	<p>Noted.</p>
<p>3.8 Ripple Energy</p> <p>A discussion took place and it was decided not to proceed.</p>	<p>Noted</p>
<p>4. Treasurer’s Report</p> <p>RM circulated the Treasurer’s report. (See attached)</p>	<p>Noted.</p>
<p>5. Secretary’s Report</p> <p>PC reported that bookings are looking healthy with lots of parties. There is a booking for an 8 week psychic course in September. Monday and Tuesday evenings are free at the present time.</p> <p>We have no keep fit classes at present.</p>	<p>Noted.</p>
<p>6. Review of Coronation Celebrations</p> <p>It was generally felt that this was a success and attracted a lot of people to the village hall.</p> <p>Points raised following the event were:</p> <p>Coffee machine for decaffeinated is too slow.</p>	<p>S Connor to submit an invoice for the Voices of Weighton,</p> <p>SS to contact the stall holders to see how they did so that we can put something on the website regarding the outcome.</p> <p>Look at purchasing a further glass Coffee pot.</p>

<p>S Connor raised the point of how many people were in the hall. This is something that would need to be looked at for any future events of this type in the Village Hall.</p> <p>S Connor enquired about the possibility of wooden battens for fixing posters with drawing pins rather than fixing to the wall.</p> <p>PD thanked Sheila and David and all those present for their work in preparing for the event and on the day itself.</p>	<p>To be borne in mind for any further events</p> <p>PC to speak to caretaker to look into the possibility.</p> <p>Noted.</p>
<p>7. Health and Safety</p> <p>7.1 Accident An individual was scratched by one of the dogs at the Coronation Celebration.</p>	<p>PC to fill in accident book.</p>
<p>7.2 Risk Assessments PC had an appointment but the Health and Safety Office could not attend.</p>	<p>PC to arrange a further appointment as the inspection is now overdue.</p>
<p>7.3 Fire Inspections</p> <p>a) Intumescent strip on lobby door b) Fire safety log c) Curtains over fire escapes</p> <p>Simon is completing paperwork on a monthly basis.</p> <p>PD has made new bands for curtains on fire doors.</p> <p>Simon (Village Hall Caretaker) noticed that the intumescent strip was missing on lobby door. He fitted a new one but then door didn't fit. Door needs planing so that new strip can be fitted.</p>	<p>Noted</p> <p>A Collingwood to be asked to fix the door.</p>
<p>7.4 Folding wooden door Alan Collingwood to be asked to fix.</p>	<p>PC will speak to RM with a view to him asking A Collingwood to fix the folding wooden door and plane the lobby door,</p>
<p>8. Maintenance</p>	
<p>8.1 Decorating Simon (Caretaker) is painting as and when available.</p>	
<p>8.2 Mangers PC said these are looking very nice. The current plants will be supplemented by Guy Clapham providing trailing geraniums when available.</p>	<p>Noted.</p>
<p>9. Any Other Business Sue Connor – the piano - can we look at some lockable castors.</p> <p>Pat would like to see the piano used at coffee mornings.</p> <p>Sue Connor – Skidby Scarecrows is taking place on the weekend of 14/15th July.</p> <p>A discussion took place as to whether LW should have some sort event to supplement this but it was felt that this may encroach on</p>	<p>SS to look into.</p>

Skidby's event and therefore no event is planned for this weekend.	Noted
10. Date of next meeting	Monday 14 August 2023 7 p.m.