

**LITTLE WEIGHTON VILLAGE HALL CHARITABLE TRUST**  
**Charity Reference Number 523266**

**Minutes of the**  
**ANNUAL GENERAL MEETING**  
**held on Wednesday 13<sup>th</sup> December 2017**  
**at 7.00 pm in the Hunsley Suite, Little Weighton Village Hall**

Present: Mrs B Catterall (Chairman), Mrs P Campbell (Secretary and Booking Secretary), Mrs P Davison (Joint Vice Chairman), Mr A McKenzie, Mr R Mann, Mrs A Ringrose

**1. Apologies for Absence**

Mrs M Harrison (Treasurer), Mrs S Spinks (Joint Vice Chairman), Mrs C Pickering (Safety Officer), Mrs A Kirby

**2. Minutes of the Previous AGM held on 14<sup>th</sup> December 2016**

These were signed as a correct record.

**3. Matters arising from the minutes**

None

**4. Chairman's Report**

Mrs Catterall outlined the terrific achievements of the past year with the total refurbishment of the hall. This year is the year we have waited eight years to achieve. Now the hall is renovated and refurbished and open again. She said that there had been no fund raising except the 200 Club lottery. The fact that we were closed has led to a depletion of the bank account. She thanked all the Trustees for their support, also Fiona at ERVAS and Carole and Susan at HWCC whose constant mantra 'keep going and you will eventually get through' kept us on track. She said she would also like to record a thank you to the Big Lottery not only for the grant but also their readiness to advise and encourage. There are already clubs returning to the hall. The Open Day brought some bookings. Now it is the villagers' turn to make use of what they have. One way is by volunteering. With the hall open again, volunteers oversee the running of the hall. Those who run clubs are eligible to be Trustees so we can hear of any comments, complaints or suggestions. As we look forward to 2018, she said she was giving notice that this will be her last year as Chairman. I am retiring at the 2018 AGM. It is time for the 'youngsters' - 40, 50 even 60 year olds - to take over. I have enjoyed every minute of my time, but there comes a time when a new generation is needed.

**5. Treasurer's Report**

Only draft accounts were presented because, despite having been lodged with ERVAS on 13<sup>th</sup> September, the accounts have not been audited. The current account balance has fallen because of the lack of income since 1<sup>st</sup> February but this was anticipated in our business plan. There are still funds in the Big Lottery capital account to pay for outstanding items and to make sure we are covered for VAT.

**For next meeting.**

**6. Secretary's Report**

6.1. Bookings: of the regular users, dog training, Knit and Natter and Christian Fellowship have not returned. PC has sent out 30 letters and 20 e mails to

prospective users of the Hunsley Suite but has had no replies. She has been talking to a Tai Chi teacher who might start a class but who felt that £20 for the large hall was too much for a 1 hour's booking. There was discussion as to whether we could offer an hourly rate alongside the current "session" booking charge but this was not approved, as an hour's booking would in reality stretch to 1 ½ to 2 hours when setting up and clearing away is considered. Instead PC was authorised to offer a 20% discount to new hirers just wanting an hour, for the first 4 bookings only. For review after 3 months. 7 parties have been booked so far.

**7. Election of Officers**

7.1. Chairman: Mrs Beryl Catterall

7.2. Vice Chairman: Mrs Pat Davison. Mrs Spinks has indicated that she wishes to step down as Vice-Chairman but will remain on the Committee as Gardeners' Club rep.

7.3. Treasurer: Mrs Margaret Harrison

7.4. Secretary/Booking Secretary: Mrs Prue Campbell

**8. Election of Trustees**

Mrs Audrey Ringrose, Mr Richard Mann, Mrs Sylvia Spinks, Mrs Claire Pickering and Mrs Alison Kirby were all re-elected as Trustees. Mr Alan McKenzie wished to be an advisor only, for the Big Lottery and the business development plan.

**9. Key Holders**

Mrs Campbell produced a list of current key holders.

**10. Any other business**

None

**11. Date of Next Meeting**

Wednesday 12<sup>th</sup> December 2018 7.00 pm in the Village Hall.