

LITTLE WEIGHTON VILLAGE HALL CHARITABLE TRUST
Charity Reference Number 523266

MINUTES OF A MEETING OF THE TRUSTEES
MONDAY 1ST OCTOBER 2018 AT 7.30 pm
Hunsley Suite, Little Weighton Village Hall

Present: Mrs B Catterall (Chair), Mrs P Campbell (Secretary), Mr R Mann, Mrs S Spinks, Mrs S Jackson, Mrs P Davison, Mrs N Oudijk

1. Apologies for absence

Mrs A Ringrose, Mrs M Harrison, Mrs C Pickering, Mrs A Kirby, Mr A McKenzie.

2. Minutes of the previous meeting held on 31st July 2018

These were signed by the Chairman as a correct record.

3. Matters arising from the minutes:

3.1. Brochure and Letterhead: Mrs Campbell had failed to open a computer disk on which the late Ben Matthews, who had designed the letterhead, had saved it. She had asked Ben's sister to try as she had the right sort of computer, but she could not do it either. RM to try with his Microsoft publisher programme or alternatively to contact the printer who did the initial printing. **Action: PC, RM**

3.2. Defibrillator: now installed next to the front door. The Parish Council have paid for the installation and are responsible for periodic safety checks. We do not have the access number – users have to ring 999.

3.3. Snagging List

a) Water on the front path: RM pointed out that wherever there is a downpipe, a crack has appeared in the concrete. Holes drilled in the surrounding garden wall have not ameliorated the situation. BC to contact Houltons to ask for drains to be inserted at the lowest points and cracks to be dealt with.

Action: BC

b) Fire escape door broken window pane: no progress

c) Front door: this is too stiff for users to open. PC damaged her foot and has filled out an accident form. BC to ring Houltons to get them to bring EYG back to sort out the problems. **Action: BC**

d) Hearing loop: a Houltons employee came and rewired both hearing loops. Coloured lights now light up when a noise is made but the system requires testing by a user with the right setting on their hearing aid. **Action: PC**

e) Serving Hatch Door: PD reported that this did not shut. BC to contact Houltons. **Action: BC**

f) Plaster Falling off ceiling in main hall: wherever there is a nail fixing the plasterboard to the ceiling, the plaster has fallen off. **Action: BC**

3.4. Accountant: BC has so far been unable to find an accountant who can deal with such large sums. It was agreed to go back to ERVAS for this financial year only. In view of the Treasurer's illness, Karen Mann has volunteered to help MH finish the yearly accounts and RM will temporarily take over as Treasurer until the AGM **Action: BC**

3.5. Gardener:

a) Hedge: PC to contact Steve Hoyles and ask him to cut the part of the hedge that is leaning outwards right down to the ground and plant some new hawthorns. **Action: PC**

- b) Mangers: PD to ask Guy Clapham for advice as to whether the existing pelargoniums could be saved for another year and what should be planted for winter interest. **Action: PD**
- 3.6. Caretaker: Simon Turner has now started as caretaker and is spending his 2 hours a week repainting the back gate.
- 3.7. First Aid course for young mothers: no progress. It was agreed to postpone this until the new year.
- 3.8. Polling Station: PC had sent off the form in a rush to meet the deadline and had asked for £150 rent, which was in line with Skidby. The Committee felt that such decisions should be made by the Committee. No further communications received from East Riding.
4. Treasurer's Report: no report due to illness. The Zero to Zero raised £265, the Two Tenors £695 and the Open Studios £200 in rent.
5. Secretary's Report: a new majorettes class has started at 5.00 pm on Mondays. A band called the Snake Oil Charmers, run by the brother of Trevor Bolder have shown interest in staging a concert in February. (*Now booked for February 11th*) BC said that attendance at the Knit and Natter in the Manor House was falling and that she is trying to persuade them to come back to the Village Hall.
6. Feedback from Zero to Zero: the talk was very successful but not many photographs were sold. RM suggested that it might have been better if Andrew Chandler had run a photography workshop.
7. Feedback from Two Tenors
- 7.1. Lighting: SJ said that on Tuesday 2nd October she was meeting an engineer from The Gig Shop to discuss lighting for the forthcoming VOW concert. She will enquire re. free-standing spotlights. **Action: SJ**
- 7.2. The event had been a roaring success and another 11 people had been fitted in. The raffle raised £95.
8. Feedback from Open Studios: there were people looking at the exhibition all the time throughout the two weekends and many pictures were sold. It was a very good advertisement for the hall.
9. Likely Lads concert: it was uncertain whether this was going ahead. RM to find out. (*answer yes*) Posters and tickets need to be prepared urgently. **Action: PC**
10. Christmas Fair: no further information. 11th November. Admission free. **Action: AK**
11. VOW concert: as all the performances have been sold out, another matinee has been scheduled for Saturday afternoon. £8 tickets, £5 for seniors and children, available from SJ. An extra day's rehearsal has now been booked. SJ to pay £50 a day rent for the concert. RM offered to help put up the stage. PC to ask the caretaker if he is available.
12. Buddy Holly Concert: this is a performance by David Remblance and is not just songs, but excerpts from his life etc. He needs a small stage and will do two or 3 sets, starting at 9.00 pm. Tickets £10, seat 85. SS to contact him about posters. **Action: SS**
13. Future Events
- 13.1. Plays: details have been received re a touring theatre company. It was agreed not to proceed.
- 13.2. Sales: it was agreed to hold a table top sale, £6 per table, in March. It was thought this would be especially popular for things like children's clothes. We would sell tea and cakes.
- 13.3. Further Ideas
- a) Forties Day: SJ suggested a 1940's day for the whole village, involving the Playing Fields and the pub.

- b) Cheese and Wine Evening e.g. ask Wolds vineyard to come here.
 - c) Fashion Show
 - d) Barn dance. SS to ask Jan Hubbard for the name of a good band with caller.
Action: SS
 - e) Films: a licence is required.
 - f) Local History Group during the day.
 - g) Comedy Night
14. AGM:
- 14.1. Volunteers: several volunteers have been approached to stand for the Committee. BC has announced that she will be retiring. PD offered to stand for election as Chairman. As MH has resigned due to ill health, a new Treasurer will need to be found.
 - 14.2. There will be an Ordinary meeting of the Trustees after the AGM.
15. Weddings: SS will prepare a draft booking sheet which will contain questions that need to be asked when a wedding is booked, together with cancellation policy and deposit.
Action: SS
16. AV progress: Simon from Inspire came and saw RM and A Campbell. One of the circuits is used up by the microphone. Simon is writing a really simple instruction booklet.
17. Health and Safety: nothing further, but see 3.3 above.
18. Correspondence Received: nothing
19. Any Other Business:
- 19.1. PD reported that Croft Park is extending their barn to make a room to seat up to 100 people.
20. Date of next meeting: A quick meeting is needed to discuss arrangements for Likely Lads, Christmas Fair and Buddy Holly. **22nd October, 7.30 in the Hunsley Suite.** AGM Wednesday 12th December 7.00 pm in the Village Hall