

LITTLE WEIGHTON VILLAGE HALL CHARITABLE TRUST
Charity Reference Number 523266

**Minutes of the Annual General Meeting of the Committee of Little Weighton Village Hall
held on WEDNESDAY, 14 December 2022 at 7.00 pm**

Present: Mr R Mann (Treasurer) Mrs P Campbell (Secretary), Mrs S Spinks (Acting Chair), Mrs P Davison, Mrs B Fowler, Mrs A Ringrose, Mrs S Copestake, Mrs L Hall

	Action
1. Apologies for Absence: Mrs S Connor	Noted
2. Minutes of Previous AGM held on 7 December 2021:	Approved and signed by the Chairman
3. Matters Arising:	
3.1 Wifi	Wifi has been installed and is working.
3.2 Microphone	Agreed that SC would be asked if she has made any progress with quotes.
4. Chairman's Report SS thanked all trustees and everyone who had helped out at events throughout the year. Marketing of the village hall, autumn talks and activities that had taken place over the past year were covered in the report	SS to forward a copy of her report to attach to these minutes.
5. Legacies 5.1 Terry Ware (£3,000) 5.2 Beryl Catterall (£1,000)	Agreed in principal Terry Ware's legacy will be used for seasonal planting and will be acknowledged by a plaque on the building. The use of this legacy to be discussed at a future meeting. (Possible solar panels).
6. Treasurer's report 6.1 Accounts RM confirmed that the annual accounts have been audited and sent to the Charity Commission	Noted.

<p>6.2 Future financial budgeting in the light of increased energy costs.</p> <p>RM circulated a budget planning document for the forthcoming year. The document illustrated the year on year cost of utilities and how much this will increase for 2023 due particularly to the new electricity tariffs from January and June 2023.</p>	<p>Noted.</p> <p>Budget planning document attached.</p>
<p>6.3 Consideration of rental charges</p> <p>In the light of the budget planning document that RM circulated at the meeting it was felt that increases to the room rental rates would have to be considered to help cover the running costs of the hall.</p>	<p>RM suggested increases as follows: –</p> <p>Whole hall £30 Increase Weighton Room to £20 Rowley Room to £16 Hunsley suite to £15.</p> <p>Prices to be increased from 1 April.</p> <p>Discounts to be offered for a 6 week booking.</p> <p>Whole hall for a full day including evening currently £95. Increase to £100.</p> <p>Wedding receptions by enquiry.</p> <p>Adult parties currently £60. Increase to £70.</p> <p>Children's party currently £35. Raise to £40.00</p> <p>£100 deposit required.</p> <p>Election polling station from £150 to £175.</p> <p>Voices of Weighton special rate to be agreed.</p> <p>Thanks to RM for Treasurer's Report.</p>
<p>7. Secretary's Report</p> <p>Online bookings started in September 21. This method of booking the hall has proved very beneficial and has allowed easy analysis of booking trends etc.</p>	<p>Noted.</p> <p>Copy report attached to these minutes.</p>
<p>8. Confirmation of existing Trustees and confirmation of new Trustees</p>	<p>Current Trustees agreed to serve as Trustees for a further year.</p>

	<p>B Fowler is happy to volunteer if required but is unable to commit to become a Trustee.</p> <p>Sheila Copestake and Linda Hall have agreed to become Trustees.</p>
9. Election of Officers	
9.1 Chairman	Sylvia Spinks
9.2 Vice-Chairman	Pat Davison
9.3 Treasurer	Richard Mann
9.4 Secretary	Prue Campbell
9.5 Minute Secretary	Linda Hall
10. Keyholders	
PC circulated the current key holder list.	Noted.
<p>11. Any Other Business</p> <p>Caretaker possibly to take on more duties to help PC in the future.</p> <p>PD raised the question of repainting the some of the interior walls and cleaning the carpet in the entrance hall.</p> <p>PD asked about the possibility of a heating Hive to help PD with the setting of the heating for functions etc.</p>	<p>Agreed that some repainting works will be required.</p> <p>PC to ask cleaners to clean the carpet in the entrance.</p> <p>BF to investigate.</p>
12. Date of next AGM	Tuesday 5 December 7 p.m.